

SHELTER HEALTH SERVICES
JOB DESCRIPTION – REGISTERD NURSE/NURSE MANAGER

Shelter Health Services
Job Description

Title: Registered Nurse/Nurse Manager
Effective Date: October 1, 2021
Send Resume' to: msowyak@gmail.com

Shelter Health Services, Inc.

Independent, not-for-profit health clinic located within the Salvation Army Center of Hope shelter providing unlimited walk-in healthcare and medical services to homeless women and children residents. All services are provided free. Shelter ID allows clinic access. Medicaid/insurances and money are not needed or accepted. Clinic hours are 9:00 to 5:30, Monday – Friday.

Patient Population Served

Homeless women and children staying in the Salvation Army Center of Hope shelter or previous residents that left the shelter and were clinic patients while in the shelter. They are: 1) uninsured (lacking Medicaid and health insurance); 2) living in poverty and cannot pay for services (100% earn <100% FPL); 3) medically indigent. Lacking access to healthcare and medical services, primary care, and a medical home; 4) prevalent issues are hypertension, pre-diabetes, diabetes and mental illness.

Job Summary:

The Registered Nurse/Nurse Manager facilitates a proactive partnership with patients and personalized management of health-related needs. The RN/NM assesses, plans, coordinates, and evaluates the clinical and operational functions of the nursing unit, oversees Medical Assistants and Clinic Support Assistant and supports providers to ensure delivery of quality, cost-effective healthcare. Accepts responsibility and accountability for oversight of total unit functioning. Performs nursing care and supervises all patient visits. Maintains clinical and professional competency as appropriate to the population of patients served.

The Nurse Manager provides comprehensive nursing care through skillful assessment, diagnosis, outcomes identification, planning, implementation, and evaluation in accordance with Shelter Health Services' policies, procedures, and protocols.

Essential Functions:

- * Works with/learns AthenaNet electronic health information system
- * Provides quality assurance of data capture and input into EHR
- * Collects pertinent data and information relative to the patient's health or the situation
- * Analyzes the assessment data to determine the actual or potential diagnoses, problems and issues
- * Identifies expected outcomes for a plan individualized to the patient's health or the situation
- * Develops a plan that prescribes strategies to attain expected, measurable outcomes
- * Implements the identified plan, coordinates care delivery and employs strategies to promote health and a safe environment
- * Evaluates progress toward attainment of goals and outcomes
- * Delegates elements of care to appropriate healthcare workers in accordance with any applicable legal or policy parameters or principles

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- * Contributes to quality nursing practice

- * Practices ethically and in a manner congruent with cultural diversity and inclusion principles
- * Models Shelter Health Services mission, vision and values
- * Collaborates with healthcare consumers, clinic staff and other stakeholders in the conduct of nursing practice
- * Evaluates one's own, other clinic staff, volunteers, collaborative partners, service providers and others in relation to professional practice standards and guidelines, relevant statutes, rules and regulations
- * Utilizes appropriate resources to plan, provide and sustain evidence-based nursing services that are safe, effective and fiscally responsible
- * Seeks knowledge and competence that reflects current nursing practice and promotes futuristic thinking
- * Team oriented, collaborative with and supportive of other staff in performing their duties and responsibilities, "pitches-in" to fill temporary operational gaps, when needed

Physical Requirements

Work requires walking, standing, sitting, lifting, reaching, bending, pushing and pulling. Must be able to lift and support the weight of 35 pounds in handling patients, medical equipment and supplies. Must speak English in understandable and grammatically correct terms. Intact sense of sight, hearing, smell, and touch. Finger dexterity. Critical thinking and ability to concentrate. Must be able to respond quickly to changes in conditions of patients and/or clinic.

Education, Training and Experience

Graduate from an accredited School of Nursing, BSN, preferred. Current Basic Life Support for Healthcare Provider status according to American Heart Association.

Current, unrestricted RN license in the State of North Carolina.

Additional education, training, certifications, or experience may be required.

Protected Health Information

- * AthenaNet is the Health Information System used
- * Will limit access to protected health information that is reasonable and necessary to do the job
- * Will share information only on a need-to-know basis for work purposes based on job level and job responsibility within the organization. Computerized access to patient health information for this job has been determined as described above and is controlled via user ID and password