

ED 2022 POSTING

Job description

MERCI Clinic is currently accepting applications for the position of **Executive Director** in Eastern North Carolina. **MERCI Clinic** provides quality health care, dental care and pharmacy services to uninsured residents of Craven, Jones and Pamlico Counties with limited income. **MERCI Clinic** is a 501(c)3 organization.

The Executive Director represents the **MERCI Clinic** in the community. This person interacts with stakeholders, sponsors, regulators, and supporting organizations with the highest standards of integrity and ethical behavior. The position is responsible for fundraising events, budget management, grant applications and reporting, human resources, program development, board development and strategic planning execution in cooperation with the Board of Directors.

Qualifications:

Bachelor's degree in relevant field

Successful grant writing and grant management experience

Successful fundraising experience

Demonstrated leadership skills

Financial management experience: budgeting, cost control, reporting, forecasting

Experience working with Board of Directors and volunteers preferred

Non-profit experience preferred

Experience building successful partnerships with other community entities

Salary is commensurate with experience and education.

Interested individuals should reply to this posting with a resume and cover letter for consideration.

Deadline for submissions is 5PM September 1, 2022,. All inquiries will be held in confidence.

Job Type: Full-time, Exempt